



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
POMERANIAN UNIVERSITY IN SŁUPSK	PL SLUPSK01	Contact person : Marlena Moszkowicz, MA – <a href="mailto:programy.eu@apsl.edu.pl">programy.eu@apsl.edu.pl</a> tel./fax.: +48 59 84 05 936 ul. Boh. Westerplatte 64, 76-200 Słupsk, Poland Grzegorz Piekarski, Ph.D – Erasmus Institutional Coordinator Faculty of Education and Philosophy <a href="mailto:gpr@wp.pl">gpr@wp.pl</a>	<b>General information:</b>  <a href="http://apsl.edu.pl/erasmus/en/">http://apsl.edu.pl/erasmus/en/</a>  <b>The course catalogue :</b>  <a href="http://apsl.edu.pl/erasmus/en/?page_id=66">http://apsl.edu.pl/erasmus/en/?page_id=66</a>
Universidade de Vigo	E VIGO 01	Amelia Rodríguez Piña, Manager of the International Office  <a href="mailto:ori@uvigo.es">ori@uvigo.es</a>  +34 986 813 550	<a href="http://www.uvigo.es">www.uvigo.es</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Trainees hips *
PL SLUPSK01	<b>E VIGO 01</b>	0913	Nursing and midwifery  EU de Enfermería (Ourense)	1st	2/10	0
<b>E VIGO 01</b>	PL SLUPSK01	0913	Nursing and midwifery  EU de Enfermería (Ourense)	1st	2/10	0
PL SLUPSK01	<b>E VIGO 01</b>	0913	Nursing and midwifery  EU de Enfermería (Meixoeiro, Vigo)	1st	2/10	0
<b>E VIGO 01</b>	PL SLUPSK01	0913	Nursing and midwifery  EU de Enfermería (Meixoeiro, Vigo)	1st	2/10	0

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL SLUPSK01	<b>E VIGO 01</b>	0913	Nursing and midwifery  EU de Enfermería (Povisa, Vigo)	1st	2/10	0
<b>E VIGO 01</b>	PL SLUPSK01	0913	Nursing and midwifery  EU de Enfermería (Povisa, Vigo)	1st	2/10	0

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				<i>[total number of days of teaching periods or average duration *]</i>	
PL SLUPSK01	<b>E VIGO 01</b>	0913	Nursing and midwifery  EU de Enfermería (Meixoeiro, Vigo)	2 persons * (10 days)	Only by individual agreement
<b>E VIGO 01</b>	PL SLUPSK01	0913	Nursing and midwifery  EU de Enfermería (Meixoeiro, Vigo)	2 persons * (10 days)	Only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL SLUPSK01		EN, PL		B2	C1
<b>E VIGO 01</b>		SPANISH	ENGLISH	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL SLUPSK01	Nomin: 15 May, Appl: 15 June	Nomin: 15 November, Appl: 15 December
<b>E VIGO 01</b>	May 31 <sup>st</sup>	October 15 <sup>th</sup>

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [2] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [2] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

**PL SLUPSK01:** **A** – EXCELLENT - outstanding performance with only minor errors, **B** – VERY GOOD - above the average standard but with some errors, **C** – GOOD - generally sound work with a number of notable errors, **D** – SATISFACTORY - fair but with significant shortcomings, **E** – SUFFICIENT - performance meets the minimum criteria, **F** – FAIL - some more work required before the credit can be awarded/considerable further work is required.

### **E VIGO01:**

Marks are given following a 0-10 scale as follows:

Matrícula de honor (10)	A +	EXCELENTE- outstanding performance with only minor errors: Just in very exceptional cases
Sobresaliente (9 - 9.9)	A	VERY GOOD -above the average standard but with some errors
Notable (7 - 8.9)	B	GOOD -generally sound work with a number of notable errors
Aprobado (5 - 6.9)	C/D	SATISFACTORY/ SUFFICIENT- performance meets the minimum criteria. Average performance
Suspenso (less than five)	E, FX, F	FAILED

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
PL SLUPSK01	<a href="mailto:programy.eu@apsl.edu.pl">programy.eu@apsl.edu.pl</a> tel./fax.: +48 59 84 05 936	<a href="http://apsl.edu.pl/erasmus/en/">http://apsl.edu.pl/erasmus/en/</a>
<b>E VIGO 01</b>		<a href="http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/visados_permiso_residencia.html">http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/visados_permiso_residencia.html</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
PL SLUPSK01	<a href="mailto:programy.eu@apsl.edu.pl">programy.eu@apsl.edu.pl</a> tel./fax.: +48 59 84 05 936	<a href="http://apsl.edu.pl/erasmus/en/">http://apsl.edu.pl/erasmus/en/</a>
<b>E VIGO 01</b>		<a href="http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/cobertura_sanitaria.html">http://www.uvigo.es/uvigo_en/administracion/ori/estranxeiros/guia/cobertura_sanitaria.html</a>



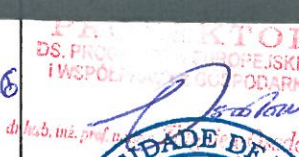

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SLUPSK01	<a href="mailto:programy.eu@apsl.edu.pl">programy.eu@apsl.edu.pl</a> tel./fax.: +48 59 84 05 936	<a href="http://apsl.edu.pl/erasmus/en/?page_id=63">http://apsl.edu.pl/erasmus/en/?page_id=63</a>
<b>E VIGO 01</b>		<a href="http://uvigo.es/accommodation">http://uvigo.es/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
PL SLUPSK01	prof. Zbigniew Osadowski Vice-rector for European Programs and Cooperation with Business Sector	19.01/2016	
<b>E VIGO 01</b>	Manuel Fernández Iglesias Vicerrector de Extensión Universitaria y Relaciones Internacionales.	14/12/2015	

<sup>7</sup> Scanned signatures are accepted

